

Acceptable Use Policy (KS1) for pupils.

To stay safe when we are using technology we **must** remember the following:

If I'd like to use any devices – computer, tablets, laptops etc. – I will always ask a teacher or another trusted adult.

When I'm using a device and I'm on the internet I will only visit the website or webpage that my teacher has told me to visit.

When I'm using a device I will only open the app or any other piece of software that my teacher has asked me to open.

I will make sure I am careful and I will look after all the devices in my classroom and around the school.

If I feel upset or worried about anything I see on screen then I **MUST** tell a teacher or trusted adult immediately.

If I am unsure about anything I am doing on a device then I will ask a teacher or trusted adult for help.

If I have got something wrong or something surprising has happened on my screen, then I will ask a teacher or trusted adult for help.

I will keep all my own passwords safe and I will never use somebody else's password.

I will not share any personal information online including things like my real name, address, date of birth or school.

I must **never** communicate with strangers online.

I understand that if I do not follow these rules I may not be allowed to use school devices in the future.

Signed:

Date:
